

~~SECRET~~

orig to Carl
Recor

DDS&T

17 JUN 1970

26 FEB 1971

DDS&T-2166-70

17 JUN 1970

MEMORANDUM FOR: AO/OEL
AO/ORD
AO/OCS
AO/OSI
AO/OSP
AO/FMSAC
AO/SPS
EO/OSA

SUBJECT : Microfilming Activities

1. With the increasing unavailability of records storage space, demands for microfilming and other similar techniques are increasing. The ExDir-Comptroller and the DD/S have expressed concern about the wide variety of systems being incorporated in the Agency.

2. To maintain a semblance of control in this area, it is requested that requisitions for microfilm systems and equipment be routed through this Office for coordination. [REDACTED] DDS&T Records Management Officer, will serve as coordinator. Questions may be referred to him on ex-

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X1A

Chief, Administrative Support Staff
DDS&T

Distribution:

- 1 - Each Addressee
- 1 - CIA/RAO. ~~X~~
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- 2 - DDS&T Registry

5X1A

GROUP 1
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